

KEHA DEVELOPMENT GRANT

Development grants can be used for a project by an Area or County. Examples of projects eligible for grants include programs on membership, leadership, community action and health care. Projects can be cooperative efforts with other groups in the community. **Funds cannot be used as a cash donation and homemakers must be involved in the project.** Fairs, art shows, tourism events, etc. are excluded.

Grant proposal requests:

Grant is limited to one per Area – whether Area or County. An Area can request up to \$500.00 for an Area Project. A County can request up to \$300.00 for a County Project. The proposal must be prepared by homemaker members and clearly outline the role of homemakers and agents in preparation and during the project. All submissions should use the application form found in the KEHA Handbook, pages 109-111. Limit the proposal to three pages. **Proposal must be sent by certified mail by March 1 each year. Proposal needs a clear, defined name.**

The project must be completed by May 1 of the following year and a written report including a list of actual expenses will be due to the KEHA 2nd Vice President by June 1. Grant recipients will be required to have a report or display in the Homemaker Showcase at the State Meeting following completion of the project. The State Meeting Showcase Form should be filled out by the March 15 deadline.

Grant proposals will be judged according to following criteria:

1. Cover page

5 points

- A) Title of the project.
- B) Name of the entity making application
- C) Name, address, telephone number, e-mail, fax number, area, and county of the contact person. ***This must be a homemaker member.***
- D) Names of Committee members

2. Proposal

50 points

- A) Purpose of the project and what you hope to accomplish.
- B) Project description (workshop, lecture, trip).
- C) Target audience.
- D) Publicity and advertising of the project.
- E) Any other support information.

3. Timeline with project events, programs, and task assignments

20 points

A) Include March 15 State Meeting Showcase Form, May 1 project completion date, State Meeting Showcase Display, and June 1 report and actual expenses summary.

4. Budget

15 points

- A) Include all expenses for the proposal
- B) Include all income - grant, registration fees, Area or County Council funding, sponsors, in-kind services, etc.

5. Evaluation and expected impact of this project.

10 points

DEADLINES:

Applications must be sent by certified mail and postmarked by March 1.
Project must be completed by following year May 1.

SEND APPLICATIONS TO:

Martha E. Colley, 2nd Vice President
204 Desert Inn Ct.
Hopkinsville, KY 42240
270-839-1531 cell
marthaky3@live.com

NOTE: A minimum of 75 points are needed for grant to be considered.

KEHA will not fund any side of a controversial issue - ex - Religion, Politics, or Sexual Preference.

KEHA DEVELOPMENT GRANT APPLICATION

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Title of Project _____

Group Applying for Grant _____

Monetary Amount Requested _____

Have you previously received a KEHA development grant? Yes _____ No _____

Year(s) received and project(s) _____

Name _____
(Name of individual filling out this form. **This must be a Homemaker Member**)

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Email _____

County _____ Area _____

Please list any committee members:

Application Number _____

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KEHA DEVELOPMENT GRANT APPLICATION

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Name _____ **County or Area** _____

Title of Project _____

Proposal _____

Purpose _____

Project Description _____

Target Audience _____

Publicity and Advertising _____

Other Support Information _____

KEHA DEVELOPMENT GRANT APPLICATION

(Page 3 of 3)

Timeline (*with project events, programs, and task assignments*)

Budget (*Attach. Include all expenses for the proposal. Be sure to include all income such as grant, registration fees, area or county council funding, sponsors, in-kind services, etc.*)

Evaluation and Expected Impact of this Project

Signature of Applicant

Date

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